

BY LAWS OF THE GILBERT VISUAL ARTISTS' LEAGUE

ARTICLE I – NAME

The name of the organization shall be known as the GILBERT VISUAL ARTISTS' LEAGUE, DBA – GILBERT VISUAL ART LEAGUE, LOGO – GVAL

ARTICLE II – MEMBERSHIP AND DUES

Any time during the year a person may become a GVAL member by submitting the membership form and annual dues. Dues are to be submitted each year for a renewal of membership for one year.

GVAL members may be asked to pay other fees for exhibiting art works in GVAL sponsored shows or participating in other GVAL functions that require funding.

ARTICLE III – BOARD MEMBERS

Section 1

Each GVAL board member shall be a member of GVAL.

Section 2

All board members shall serve without pay.

ARTICLE IV – ELECTION OF CHAIRPERSON AND BOARD MEMBERS

Section 1

Board members shall be elected by ballot at a general meeting of GVAL. Ballots shall be mailed (or emailed) to all GVAL members a minimum of three weeks in advance of the election meeting. Ballots may be returned by mail or be brought to the election meeting. Votes for each board position, including the chairperson, shall be counted at the election meeting. The person having the most votes for each position shall be elected. The election meeting shall be held in May or June as decided by the GVAL board.

Section 2

Elected board members shall serve for a period of one year beginning the first day of July and ending the last day of June the following year. Board members may serve, and are encouraged to serve, multiple terms. Each successive term the board member must be re-elected.

Section 3

Nominations for board members shall be called for in April by communication to all current members. The communication shall name all the positions of the board with a brief description of duties. The currently serving board member will be automatically nominated for another term unless he/she declines. Nominations may be submitted to any member of the board by telephone, email, letter, or verbally at the April monthly GVAL meeting. All nominations shall be added to the ballot if they are approved by the nominee and 2/3 vote of the board.

Section 4

Board members are encouraged to act in their respective offices until such time as they are replaced by the annual election process herein set forth. In the event a board member is unable to act in his/her office, he/she may be replaced by a temporary board member who shall be appointed by the chairperson and sustained by 2/3 vote of the board. Such temporary board members may be nominated to permanently fill the position and voted upon during the annual election described above.

ARTICLE V – DUTIES OF BOARD MEMBERS

Section 1

The Chairperson shall:

- A. Schedule and conduct regular meetings of the GVAL governing board.
- B. Preside over all general meetings and activities of the GVAL organization.
- C. Guide and motivate the members of GVAL to accomplish the vision and mission of GVAL in the community.
- D. Be the primary interface for GVAL with local organizations and government bodies.

Section 2

The Secretary and Treasurer shall:

- A. Provide an agenda for the committee meetings.
- B. Maintain minutes of the committee meetings.
- C. Periodically update the committee on the status of the GVAL funds and budget.
- D. Prepare and present to members an annual financial report.

Section 3

The Membership Coordinator shall:

- A. Make available membership forms at all GVAL meetings.
- B. Collect forms and fees for new members and dues of existing members.
- C. Retain the data from membership forms and provide this information to the board. The record will include contact information and other pertinent information of the members.
- D. Provide new members and renewing members with a card with expiration date as evidence of their membership.
- E. Notify members in advance of expiration and provide the renewal information.

Section 4

The Monthly Meeting Coordinator/s shall:

- A. Work with the committee to develop plans for all of the monthly GVAL meetings. The meeting should be planned several months in advance.
- B. Be the primary contact for persons who will present at the monthly meetings.
- C. Book the meeting place and see that resources that may be needed by the presenter are in place.

Section 5

The Featured Artist Coordinator/s shall:

- A. Seek opportunities to display the work of local artists in the community.
- B. Collect and maintain information regarding GVAL artists who are seeking opportunities to display work. This information will consist of details that are important for the featured artist's purposes such as: biographies, type of work, size of work, availability and so on.
- C. Schedule and execute featured artist exhibits.

Section 6

The Annual Art Show Coordinator/s shall:

- A. Select a committee for organizing one or more art shows.
- B. Work with local government and private organizations to coordinate and organize the show.
- C. Propose a budget for the show on a per show basis. Propose fund raising activities. Monitor and control expenses within budget.
- D. There are numerous details for the art shows such as: publicity, call to artists, awards, reception... These details will not all be listed here.

Section 7

The Publicity and Newsletter Coordinator shall:

- A. Maintain a list of newspaper and other publicity contacts.
- B. Contact newspapers and other information outlets regarding GVAL activities; monthly meetings, art shows, featured artist shows, and so on.
- C. Complete a monthly newsletter and send it to all GVAL members and other interested parties.